

**CONFIDENTIAL EXTRACT OF MNUTES  
BOARD OF GRADUATE RESEARCH  
MEETING 5 2007**

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A meeting of the Board of Graduate Research was held on Friday November 30 2007, in the Council Room, Administration Building, Sandy Bay Campus.

**Present:** Professor Carey Denholm, Dean of Graduate Research  
Professor Johanna Laybourn-Parry, Pro Vice-Chancellor (Research)  
Professor Judi Walker, Deputy Chair Academic Senate  
Associate Professor Margaret Barrett, Elected Member  
Dr Kate Crowley, Deputy Dean of Graduate Research, Elected Member  
Dr Elaine Stratford, Elected Member  
Dr Frances Martin, Elected Member  
Professor Frank Vanclay, Elected by Senate  
Mr Kevin Redd, TUPA Representative

**Secretary:** Dr Katherine Nesbitt

Professor Carey Denholm opened the meeting at 2.00 pm.

Item:

**1. Apologies**

Associate Professor Diane Nicol, Associate Professor Natalie Moltschaniwskyj,  
Professor Jonathan Holmes, Mr Chris Carstens

**2. Minutes and extracts of previous meeting (September 28 2007).**

That the minutes of the meeting held on September 28 2007, having been previously circulated, were taken as read and confirmed with minor corrections to typographical errors. The extracts of the minutes, with typographical errors amended, were approved for distribution.

**3. Action Items from previous meeting**

**3.1. Submission for FIRST – summary of comments (attachment)**

The Board agreed that that Chapter Outlines comprised a useful resource but that the wording and tone of the Memorandum of Understanding needed amendment. Professor Vanclay agreed to discuss this further with Professor Johanna Laybourn-Parry.

**3.2. Proposed Admission and Progress Policy for PhD (Clinical) and DPsych (Clinical) Degrees – summary of comments**

The Board discussed the proposal and agreed that Dr Greg Hannan be asked to submit to the next meeting of the Board a flow chart outlining entry paths to graduate research degrees in the School of Psychology.

**4. Standing Items**

**4.1. Executive Officer's Report**

Dr Katherine Nesbitt advised that 150 applications have been received for domestic stipends and over 60 applications for international tuition fee scholarships. Dr Nesbitt also reported on the progress of the relocation of the Graduate Research Office, recent staffing changes and the submission of Annual Reviews.

**4.2. Dean's Report**

Professor Carey Denholm reported on recent developments and activities including:

1. Update on the implications for Graduate Research of the Code for the Responsible Conduct of Research produced by Universities Australia.
2. Report on his recent attendance at the Carrick Institute Conference.
3. The production of the 2006 Postgraduate Publication Report.
4. ICT intelligent Island – Information systems project has moved to Phase 2 and is calling for more PhD scholarship applications.
5. A draft of the revised Graduate Resource Book is being prepared.
6. Professor Denholm noted that the Dean's Commendation awards are normally decided by a committee which should be established in January 2008
7. Dean's supervision awards

The Board discussed the nominations received for the Dean's supervision. Seven nominations were received in total.

A majority of the Board resolved that awards be made to:

- Dr Philip Brown
- Professor Chris Carter
- Dr Frances Martin

And that a certificate of recognition be given to:

- Professor Mark Hindell

Professor Denholm undertook to inform the recipients.

#### **4.3. Pro Vice-Chancellor (Research) Report**

Professor Johanna Laybourn-Parry thanked the Dean for his excellent work during his time as Dean.

#### **4.4. Deputy Chair (Academic Senate) Report**

Professor Judi Walker reported on the recent meeting of Academic Senate

#### **4.5. Load Activity Reports and 2007 Targets**

The Load Activity Reports and 2007 Targets were tabled.

#### **4.6. Tasmania Postgraduate Association Report**

Mr Kevin Redd informed the Board that in 2008 there will be one integrated student association which will be responsible for the delivery of services, including workshops, to candidates at all campuses.

The Board again congratulated Mr Redd and TUPA on the success of the recent Postgraduate Research Conference.

### **5. New Business**

#### **5.1. Research Complaints Committee**

Professor Denholm undertook to nominate appropriate supervisors to Academic Senate on behalf of the Board.

#### **5.2. Change of Deputy Dean.**

Professor Carey Denholm reported that, following the resignation of Dr Kate Crowley from the position of Deputy Dean, Associate Professor Diane Nicol had been appointed to the role until the first meeting of the Board in 2008.

#### **5.3. Board Membership**

5.3.1. Nominations for 3 registered supervisor positions closed on November 12.

5.3.2. TUPA Representative.

TUPA have advised that Mrs Tammy Werkman will be replacing Mr Kevin Redd as their representative in 2008.

5.3.3. Nominations for Senate elected member to replace

Professor Denholm advised that Professor Jonathan Holmes has resigned from his position as Academic Senate elected representative on the Board of Graduate Research effective from 31.12.2007.

5.3.4. AMC representation on the Board either through a nominated member, requiring a change to Ordinance 70, or through a nominated observer

This item will be discussed at the first Board meeting in 2008.

**5.4. Changes to Procedures of Graduate Research**

The Board approved the changes to the Procedures of Graduate Research as detailed in the Board papers

**5.5. Integration of Rule 4 and Rule 5**

Professor Denholm briefed the Board on the changes to the Rules and Procedures of Graduate Research noting that Rule 4 and Rule 5 will be integrated into one Rule.

**5.6. AMC Integration**

Professor Denholm reported on the progress of the AMC integration from the perspective of Graduate Research.

The Board resolved that the degrees of:

1. Master of Applied Science (Fisheries)
2. Master of Philosophy (AMC)

be added to the degree table accompanying Rule 4. Rules of Graduate Research.

**6. Other Business**

Professor Denholm reflected on his time as Dean of Graduate Research and on the current issues and challenges in the area.

**7. 2008 Meeting dates**

Dr Katherine Nesbitt undertook to forward the meeting dates to the Executive Assistant in Governance and Legal for inclusion in the principal meeting dates calendar for 2008.

Meetings will be held from 2.00pm – 4.00pm on Fridays as follows:

- February 1
- April 18
- May 23
- August 29
- October 10
- November 21

**Actions Arising from Board of Graduate Research Meeting 2007**  
**November 30 2007**

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Item No	Action	Responsibility	Due
3.2	Request that Dr Greg Hannan bring to the next meeting of the Board a flow chart outlining entry paths to graduate research degrees in the School of Psychology.	Secretary to the Board	Next Board meeting
4.2	Inform recipients of the Dean's Supervision Awards.	Dean of Graduate Research	December 21 2007
5.1	Nominate to Academic Senate experienced and registered graduate research supervisor to serve on the Research Complaints Committee	Dean of Graduate Research	December 21 2007
	Forward the meeting dates to the Executive Assistant in Governance and Legal for inclusion in the principal meeting dates calendar for 2008	Secretary to the Board	December 14 2007