

**EXTRACT OF MINUTES
BOARD OF GRADUATE RESEARCH
MEETING 5 10 December 2008**

A meeting was held from 2.30pm and 3.30pm on Friday 10 December 2008, in the Council Room, Administration Building and Executive video conference room, Launceston.

Members: Professor Peter Frappell, Dean of Graduate Research
Professor Johanna Laybourn-Parry, Pro Vice-Chancellor (Research)
Professor Judi Walker, Deputy Chair Academic Senate
Mr Nigel Ewan, Director of Student and Academic Services
Associate Professor Natalie Moltschaniwskyj, Elected Member
Professor Diane Nicol, Elected Member
Associate Professor, Dominic Geraghty, Elected Member
Dr Frances Martin, Elected Member
Professor Frank Vanclay, Elected by Senate
Dr Anna Johnston, Elected by Senate
Ms Tammy Harvest, Postgraduate Council Representative
Professor Neil Bose
Dr Kate Crowley
[vacant]

Secretary: Ms Shayne Davies

- | ITEM | TITLE |
|-------------|--|
| 1. | Apologies: <ul style="list-style-type: none">• Prof Judi Walker; Prof Laybourn-Parry; A/Prof Nicol; Dr Crowley |
| 2. | Minutes of previous meeting |
| 2.1. | The Minutes of the previous meeting of 9 October 2008 were accepted as read. |
| 3. | Action Items from previous meeting |
| 3.1. | Process for Examination for Doctor of Philosophy in Music
The Executive Officer advised that the Conservatorium would provide documentation for review by the Board out of session. |
| 4. | Standing Items |
| 4.1. | Executive Officer's Report

The Executive Officer reported that: <ul style="list-style-type: none">• 76 offers have been made in the major scholarship round and that Schools are now being contacted for expressions of interest in co-funding applicants below the cut-off. The IPRS Committee will meet on 10 December 2008 with offers to be made by 12 December.• 57 candidates are graduating in the December ceremonies.• The new cohort is being advised of proposed major rule changes including viva voce and confirmation.• The Annual Review administration process will be conducted during January and February 09• A review of business process in GRO will be conducted during January, February 2009 and will feed into the review of rules also being undertaken• A postgraduate advertisement will be placed in the December edition of the Campus Review. The edition is focussed on research higher degree issues. |

4.2. Dean's Report

The Dean noted that this was the final meeting for a number of members who had not sought re-election: Dr Kate Crowley, Dr Anna Johnson and Prof Neil Bose. The Dean thanked the outgoing members for their outstanding contribution to the Board.

The Dean advised that a financial contribution has been made to the School of History & Classics in support of their 2008 conference dinner.

4.3. Director of Student & Academic Services Report

The Director was absent for this item and discussion was deferred until the next meeting of the Board.

4.4. Deputy Chair (Academic Senate) Report

The Deputy Chair was an apology for this meeting.

4.5. Pro Vice-Chancellor (Research) Report

The Pro Vice-Chancellor Research was an apology for this meeting.

4.6. Postgraduate Council Report

Ms Harvest was an apology for this meeting.

4.7. Load Activity Report

The Load Activity Report was tabled.

5. New Business

5.1. Results of BGR Election

The Dean was pleased to advise that following the election process the following members had been elected and re-elected to the Board for the term 1 January 2009 to 31 December 2010:

Elected:

Dr Anya Reading

Dr Sergey Shebala

Re-elected:

Dr Frances Martin

Prof Frank Vanclay

5.2. Data Analysis – completions

This item was deferred for discussion at a later meeting.

6. Other Business

The Dean thanked all Members for their contribution during 2008.

There was no other business raised.

7. Meeting Dates 2009

The meeting dates for 2009 were confirmed as follows

Thursday 12 February	9.00am – 3.00pm (incl lunch)
Thursday 2 April	12.30pm – 2.30pm (incl lunch)
Friday 8 May	“
Friday 3 July	“
Friday 28 August	“
Friday 9 October	“
Friday 27 November	“

The meeting closed at 3.30pm.