



GRADUATE RESEARCH OFFICE
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Conditions of CSIRO Tasmanian ICT Centre Research Scholarships

1. Introduction

These conditions should be read in conjunction with the Student Scholarship Agreement Non-Core Project, or Student Scholarship Agreement Core Project as appropriate, and the ICT Scholarship Fund Agreement 2007.

1. Definitions

The definitions established in section 1 of the ICT Scholarship Fund Agreement 2007 also apply to these conditions.

2. Eligibility

Successful applicants must have completed at least four years of tertiary education studies. Awards are only available to those who will be undertaking a research Doctorate with the University of Tasmania and who:

- are Australian citizens or permanent residents of Australia;
- are enrolling as full-time students;
- are not subject to an obligation to a third party to provide that third party with rights to any IP created by the Candidate in the course of undertaking the degree for which they are receiving this scholarship;
- are undertaking research in an area which is in alignment with CSIRO's research direction
- have obtained a first class honours degree or equivalent;
- have not completed a degree at the same level as the proposed candidature
- who have signed a Scholarship Agreement between the University of Tasmania and CSIRO.

3. Stipend and allowances

(i) *Stipend*

All full stipends will be at a rate of up to \$30,000pa non-taxable.

All top-up stipends will be at a rate of up to \$10,000pa non-taxable

(ii) *Research allowance*

Each candidate enrolled in a PhD who is in receipt of a CSIRO Tasmanian ICT Centre Research Scholarship is entitled to a research allowance of \$2500 per calendar year for three years. Unexpended allowance funds cannot be carried forward and the total amount claimed by a candidate during their candidature cannot exceed \$7500. See attached guidelines for details of allowable expenditure and claim procedures.

(iii) *Other allowances*

The combined income from all scholarship payments from all sources must not exceed \$32,500 for any calendar year of the candidate's scholarship. Award holders may also receive minor awards and allowances which are supplementary to the research scholarship, provided the total income does not exceed \$32,500. Award holders may receive income derived from part-time work undertaken within the guidelines set by the University.

4. Intellectual Property (IP)

Where a candidate is involved in working on a Core Project for CSIRO:

- a) The candidate must assign all candidate IP arising out of their involvement in the Core Project to CSIRO;
- b) CSIRO has the unrestricted right to Exploit the candidate IP and to give its collaborators the rights to Exploit the Candidate IP; and
- c) CSIRO is not obliged to grant research or other rights back to the candidate or the University of Tasmania for the candidate IP or any other belonging to CSIRO or its collaborators.

Where the candidate is undertaking research on a Non-Core Project for CSIRO:

- a) Ownership of the candidate IP arising out of the candidate's involvement in the project will vest in the candidate or the University of Tasmania if the candidate has assigned such rights to the University of Tasmania;
- b) CSIRO will have a non-exclusive and unrestricted licence to use the candidate IP for its own research and to make it available to its collaborators for non-commercial purposes;
- c) CSIRO will have an exclusive option to negotiate with the candidate or the University of Tasmania (where the candidate IP vests in the University of Tasmania) for the right to Exploit any candidate IP. This option expires three (3) months following completion of the candidate's involvement in the non-core project. While this option is in place the University of Tasmania and the candidate must not exploit or otherwise disclose the candidate IP to a third party.
- d) Candidates must obtain written permission from CSIRO before submitting any work for publication.

5. Tenure

The duration of the Award is three years. An extension of up to six months may be granted for PhD candidates where the research has been delayed due to circumstances which are beyond the candidate's control and related to the conduct of the research rather than of a personal nature.

The duration of a CSIRO Tasmanian ICT Centre Research Scholarship will be reduced by any periods of study undertaken:

- (a) towards the degree prior to the commencement of the scholarship; or
- (b) towards the degree during suspension of the scholarship.

Tenure is always subject to satisfactory progress and terminates on the expiry of the Award or on submission of the thesis for examination, whichever is the sooner.

6. Transfer

A CSIRO Tasmanian ICT Centre Research Scholarship can only be taken up at the University of Tasmania and are not transferable.

7. Suspension

The total period of suspension from the Award during its tenure may not exceed 12 months. If the proposed suspension is to commence within the first six months, an application will be considered, by the Board of Graduate Research, if there are exceptional circumstances beyond the control of the student.

The duration of a CSIRO Tasmanian ICT Centre Research Scholarship will be reduced by any periods of study undertaken towards the degree during suspension of the scholarship.

Applications for suspensions, endorsed by the supervisor(s) and Head of School, should be lodged with the Graduate Research Office.

8. Termination

The Award will be terminated on submission of the thesis for examination or at the end of the Award, whichever is earlier. Awards will be terminated before this time:

- (a) if, after due inquiry, the University concludes that the Award holder has not fulfilled obligations, met the eligibility criteria or made satisfactory progress;
- (b) when the candidate ceases to be enrolled full-time;
- (c) on the death or incapacity of the candidate, or withdrawal from the program;
- (d) if the award holder does not either resume study following a period of suspension or make arrangements to extend that suspension.

9. Employment

An Award holder is permitted to undertake a limited amount of part-time employment, provided the work does not interfere with the progress of the research program. Approval must be sought for periods of part-time work amounting to more than eight hours per week. The Head of School must certify that the work does not interfere with the progress of the research and the statement must be lodged with the Graduate Research Office.

10. Leave entitlements

(i) *Annual leave*

Students are entitled to 20 days paid recreation leave each year calculated on a pro-rata basis. No more than 20 days recreation leave may be accumulated and paid leave must be taken during the tenure of the Award. The agreement of the supervisor(s) and Head of School must be obtained before leave is taken.

(ii) *Sick leave and maternity leave*

Doctoral candidates may take up to ten working days paid sick leave a year within the tenure of their award.

For medically substantiated periods of illness lasting longer than ten working days, research students may receive up to a total of twelve weeks paid sick leave which is *additional* to the normal duration of the award.

Students may take up to a maximum of twelve weeks paid maternity leave. Paid maternity leave may not be taken within the first twelve months of an award. However, unpaid maternity leave may be accessed through the suspension provisions. Periods of paid maternity leave are in addition to the normal duration of the award.

(iii) *Parental Leave*

Candidates who are partners of women giving birth and who have completed 12 months of their award, may take up to a maximum of 5 days paid leave during a period through 1 week before the expected birth and 5 weeks after the birth of the child. This leave can be taken only once during the tenure of the award but additional parental leave may be accessed as unpaid leave through the suspension provisions. Note paid parental leave is not in addition to the normal duration of the award.

Applications endorsed by the supervisor(s) and Head of School should be lodged with the Graduate Research Office.

11. Appeals

The appeal mechanisms for resolution of disputes which may arise during candidature are described in the Graduate Research Resource Book. Appeals against decisions concerning the allocation of Awards must be made in writing to the Board of Graduate Research within 14 days of the applicant being notified of the decision. The Board shall consider the case made by the applicant and convey its decision to the applicant. The applicant may, within 14 days of notification of the decision, lodge a written appeal against such decision for consideration by the Appeals Committee. All correspondence is to be via the Graduate Research Office.

12. Research overseas

The candidate may be permitted to undertake fieldwork or research overseas when this is considered necessary by the supervisor(s) and Head of School. In such cases the Award may be tenable overseas for up to 12 months, or in special cases for up to 18 months. Approval of paid overseas study will only be granted if adequate supervision can be maintained and the candidate remains enrolled. Applications for overseas study should be lodged with the Graduate Research Unit prior to commencement of the overseas work.

The Award holder will not generally be allowed to undertake overseas study in the first six months of scholarship tenure. Candidature undertaken prior to the taking up of the scholarship will be taken into account in determining the earliest date on which the candidate may pursue paid overseas study.

13. Other courses

An Award holder may not engage in any academic course of study leading to a qualification which is not an essential part of the Award holder's research higher degree.

14. Specific obligations of Award holders

- (i) Award holders shall diligently and to the best of their ability apply themselves to the successful completion of the degree.
- (ii) The Award holder shall abide by the international and Australian codes on human and animal experimentation, the guidelines by the Australian Government's Office of the Gene Technology Regulator and the rulings of the Safety, Ethics and Institutional Biosafety Committees of the University.
- (iii) An Award holder is required to conform to the regulations and statutes (including disciplinary provisions) of the University and to the rules and procedures of graduate research degrees.
- (iv) Award holders must provide all reports required by the University including an annual review of progress submitted through the supervisor(s) and Head of School. If the University does not consider that progress is satisfactory, the Award may be terminated or the holder placed on probation.