



CRICOS Provider Code 00586B

Graduate Research Office
Private Bag 45
Hobart, Tasmania 7001 Australia
Tel: 03 6226 2762 Fax: 03 6226 7497

Application for Admission to Graduate Research Degree Candidature - Domestic Applicants.

Please note that this is an application for candidature for a graduate research degree, NOT an enrolment form. If this application is approved, applicants will be sent a Letter of Offer including an Acceptance & Enrolment form. To accept the offer of candidature applicants must complete the Acceptance & Enrolment form and return it to the Graduate Research Office, Student Administration by the due date noted in the Letter of Offer.

UTas Student Id:

Applicant Name:

Before completing this application, applicants must discuss supervision arrangements, infrastructure requirements, and Intellectual Property assignment for the proposed research project with their selected School.

Applicants are responsible for ensuring that ALL sections of this form are completed, including necessary signatures. Once completed applicants are requested to return this form to the Graduate Research Office. Graduate Research Degrees do not attract a HECS liability.

Checklist

Please check the following before submitting the form to the Graduate Research Office.

YES N/A

	YES	N/A
Proof of citizenship status (certified copy of visa/passport/birth certificate/citizenship certificate) attached?	<input type="checkbox"/>	<input type="checkbox"/>
Original transcript or certified copies of non-University of Tasmania qualifications attached?	<input type="checkbox"/>	
Proof of change of name (certified copy) attached?	<input type="checkbox"/>	<input type="checkbox"/>
250-word summary of proposed research project attached?	<input type="checkbox"/>	
Detailed supporting statement for External Candidature attached?	<input type="checkbox"/>	<input type="checkbox"/>
Curriculum vitae attached?	<input type="checkbox"/>	<input type="checkbox"/>
Statements of any EFTSL consumed?	<input type="checkbox"/>	<input type="checkbox"/>
Have the supervisors signed the form?	<input type="checkbox"/>	
Has the consultant signed the form?	<input type="checkbox"/>	<input type="checkbox"/>
Have the Heads of relevant schools signed the form?	<input type="checkbox"/>	
Have you signed the form?	<input type="checkbox"/>	
Are ALL sections of the form complete?	<input type="checkbox"/>	

When ALL sections of this form are complete and you have answered all the questions above please send this from to:

**Graduate Research Office
University of Tasmania
Private Bag 45
Hobart 7001**

**Office Use Only
Date received**

Part 1. To be completed by the Applicant

Section A Personal Information		
Title:	Given Name(s):	
Surname:	Former Name:	
Gender: M <input type="checkbox"/> F <input type="checkbox"/>	Date of Birth (dd/mm/yy): _____/_____/_____	
Postal Address.		
Suburb:	State	Postcode:
Email:		
Telephone: (AH)	(BH):	(M):
Citizenship status 1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/> 4. <input type="checkbox"/> 5. <input type="checkbox"/> 8. <input type="checkbox"/> (refer to guidelines)		
If you selected 4 or 5 DO NOT complete this form. Please download the international applicant form from www.research.utas.edu.au/gr		
Are you an Aboriginal YES <input type="checkbox"/> NO <input type="checkbox"/> and/or a Torres Strait Islander YES <input type="checkbox"/> NO <input type="checkbox"/> ?		

Section B Proposed Candidature Details (refer to guidelines)	
Degree (eg PhD, MSc, MA)	
School:	Course Code: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Unit Title:	Unit Code: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Campus of study: Hobart <input type="checkbox"/> Launceston <input type="checkbox"/> Cradle Coast <input type="checkbox"/> External (include justification) <input type="checkbox"/>	
Proposed Start Date (dd/mm/yy):	Full-Time <input type="checkbox"/> Part Time <input type="checkbox"/>
Proposed Research Topic (please attach 250 word summary)	

It is a requirement that you have contacted a potential supervisor at the University of Tasmania.	
Name of contact: _____	

Section C Academic History

Completed Study. Please provide details of ALL completed tertiary courses.
 If you did not study at the University of Tasmania please attach a certified copy (**both sides**) of, or original, transcript showing subject results

Title	Institution (and ID number)	Start	Finish	Hons level
<i>E.g. Bachelor of Science (Hons)</i>	<i>University of Tasmania (882569)</i>	<i>1998</i>	<i>2000</i>	<i>1A</i>

Incomplete Study. Please provide details of ALL tertiary courses commenced but not completed.

Title	Institution (and ID number)	Start	Finish

If you have ever commenced but not completed a graduate research degree please provide:

Previous Topic:

Reason for ceasing study:

Transfer of candidature. If you are applying to transfer your research higher degree candidature from another Australian institution or you have been enrolled in a research higher degree at any Australian institution in the last three years you must attach a certified copy of a recent academic transcript from that institution, plus certified copies of documents that state how much research training scheme load you have used up in Equivalent Full-Time Student Units (EFTSL) at any other Australian University.

Scholarships and Prizes. Please provide details of any scholarships, awards or prizes you have received for academic achievement (attach additional details if necessary).

Section D Previous Research Experience and Publications

Please provide details of any research experience, publications and employment which are relevant to this application, unless previously provide with a current scholarship application (you may also attach a CV).

Section E Referee Details	
Please provide contact details of two academic/professional referees who may be contacted by the University of Tasmania.	
1. Name:	2. Name:
Institution:	Institution:
Position:	Position:
Email:	Email:
Telephone:	Telephone:
Fax:	Fax:

Part 2. To be completed by the School

NOTE: it is the applicant's responsibility to ensure that this section is completed BEFORE submitting to the Graduate Research Office

Section F Research Project
Will Ethics approval be required for the research project? YES <input type="checkbox"/> NO <input type="checkbox"/>
To which University of Tasmania theme area is the topic related? (refer to guidelines) AMS <input type="checkbox"/> CPC <input type="checkbox"/> ENV <input type="checkbox"/> FRO <input type="checkbox"/> P&H <input type="checkbox"/> SPP <input type="checkbox"/>
Please detail any special infrastructure requirements of the research project:
If all infrastructure and resources are NOT to be provided from School operating fund please indicate the source of external funds (e.g. ARC, NHMRC, Industry partner):
Project Classifications (DEEWR requirement). (refer to http://www.research.utas.edu.au/grants/codes for a full list of codes)
Socio-Economic Objective (SEO): <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Type of Research (TOR): <input type="checkbox"/> <input type="checkbox"/>
Research Fields, Courses and Disciplines (RFCD): <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Section G Supervision

The supervision team must include at least two registered supervisors. All supervisors, other than Research Advisors, must be registered with the Board of Graduate Research. Applications for registration can be downloaded from <http://www.research.utas.edu.au/gr>

	Title & Name	School *	Supervision Load (must total 100%)
FN			
AS			
AS			
RA			Not Applicable
CN			Not Applicable

FN = First Named, AS = Additional Supervisor, RA = Research Advisor, CN = Consultant
(for a description of the different roles and responsibilities refer to <http://www.research.utas.edu.au/gr/policies>)

*if the proposed supervisor/advisor is not a member of University of Tasmania staff please provide contact details:

	External 1	External 2
Name:		
Institution:		
Email		
D.O.B.		
Postal Address		

External Candidature. If any part of the candidature is to be undertaken externally please detail method and frequency of planned contact between supervisor and candidate (attach a separate sheet if necessary).

Section H Entry (refer to guidelines)
<p>Honours Equivalence. If the candidate does not hold an Honours degree, please state the basis for Honours equivalence. (attach a separate sheet if necessary):</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>Masters Preliminary. If the candidate does not hold an Honours degree or equivalent and entry is supported on a preliminary basis, please detail the agreed course of advanced study to be undertaken in the first year (full-time equivalent) and the requirements of the preliminary examination (attach a separate sheet if necessary). Please note: these details will be included in the offer of candidature.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

Part 3. To be completed by the School in consultation with the Applicant.

Section I Intellectual Property	
<p>Will the candidate or research project receive any external funding (excluding APA's and Tasmania Graduate Research Scholarships), or other in-kind support (including access to background or third-party owned IP, equipment, data or infrastructure)?</p>	
<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>If YES, provide RDO reference number <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p>
<p>Will significant University Intellectual Property be utilised in the research project?</p>	
<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>If YES, provide details (e.g name of relevant researcher):</p>
<p>Will the University be required make a contribution of funding or resources over and above that normally provided to candidates in order for the research project to be successfully completed?</p>	
<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>If YES, provide details:</p>
<p>If you answered YES to any of the above, a completed Intellectual Property Deed MUST be forwarded to the Graduate Research Office with the completed enrolment form (not this form). Note: the applicant will not be enrolled until two completed Intellectual Property Deeds are received by the Graduate Research Office.</p> <p>Copies of the Intellectual Property Deed and more information on Intellectual Property can be found at: http://www.utas.edu.au/compliance/copyright_intellectual_property.html</p>	

Part 4. To be completed by Supervisors, Advisors, Consultants, Heads of School and the Applicant.

Section J Declaration and Signatures		
To be completed and signed in order.		
1. Supervisors: I accept appointment as listed in section G of this form. I agree to abide by the Code of Conduct in Supervision and confirm that I have discussed this application with the referees nominated in section E.		
Name	Signature	Date
2. Consultant: I accept appointment as consultant in accordance with the Rules of Graduate Research and of Registration of Supervisors.		
Name:	Signature	Date
3. Heads of School: I have discussed this application with the applicant, including Intellectual Property ownership, as required by the Code of Conduct in Supervision. I agree that the school is able to provide the supervision and resources required for successful completion of the research project, as described in this form.		
Name:	Signature	Date

4 Applicant: I acknowledge and accept that the provision of incorrect information or the withholding of information may result in the withdrawal, by the University of Tasmania, of any offered place at any stage during my approved course of study. I authorise the University of Tasmania to obtain from any employer or educational institution whatever information it deems necessary to assess my application for candidature.

Where necessary QualSearch will be engaged to access academic information. I understand that:

- the University of Tasmania is not responsible if any educational body/institution does not supply these records,
- the results of the search will be made available to me on request
- an audit of this authority may also be undertaken.

I have read and understand the terms and conditions of this application. I understand that should this research project fail to proceed, my enrolment will be subject to the approval of an alternative project.

I agree:

- that the supervisory arrangements and infrastructure arrangements described here are satisfactory.
- to obey the Statutes and Rules of the University of Tasmania
- to comply with the policies and procedures of the University of Tasmania
- that the application and supporting documentation remain the property of the University of Tasmania and will not be returned.

I declare that to the best of my knowledge and belief, the information given in this form is complete and true.

Applicant Name:

Applicant Signature:

Date:

Office Use Only:

Rule:

Conditions of Offer